

Special Registrar

Compensation- \$115

The Special Registrar is responsible for voters that do not have a proper photo ID, have addresses different from the address listed on their registration, have changed their name or are not on any voter registration list in Wilson County. Every voter that comes to the poll on Election Day and believes that they are properly registered and eligible to vote in Wilson County are given a means to vote that day. The Special Registrar is responsible for these voters with these situations. The Special Registrar must be familiar with the Photo ID law, the ePoll book, the street index, application for ballot, fail safe procedures, and voter registration form. Also, they must be comfortable with all aspects of provisional voting procedures.

Attributes

Personable and friendly; positive “can do” attitude; ability to communicate professionally and effectively with fellow poll workers and voters; team player; positive, patient, courteous, professional; organized; flexible; attention to details.

Skills/ Requirements

Must be able to read and write proficiently in English; able to diplomatically deal with voters under stressful conditions; must have good customer service attitude; must be familiar and competent with computers; must remain non-partisan in speech and dress at the poll; must be able to work 14 hours on Election Day; must be willing to conduct voting in strict accordance with Tennessee State Law.

